

# जनजाति क्षेत्रीय विकास विभाग, उदयपुर FRA Portal User Manual (TAD)

http://fra.rajasthan.gov.in/

# **FRA Portal User Manual**

1.	Range Offic	er1-3	7
	→	Range Officer Action on Claim Form	
	$\rightarrow$	Add Claim Form (Approved Cases) for Individual1116	
	$\rightarrow$	Add Claim Form (Approved Cases) for Community17-22	
	$\rightarrow$	Add Claim Form (Rejected Cases) for Individual23-28	
	$\rightarrow$	Add Claim Form (Rejected Cases) for Community29-34	
	<b>→</b>	FRA Registration And Role Mapping35-38	
	→	Claim Request Report	
	→	Claim Request Report Summary41-42	

# 1. Tribal Area Development Action on Claim form.

- 1. Open this link on web browser <a href="http://fra.rajasthan.gov.in/">http://fra.rajasthan.gov.in/</a>
- 2. Click on Apply For FRA Act .



3. Click on Apply For FRA Act .

	Apply For FRA Act	🏦 Home   🌐 FRA
Fore	Minimum Documents required: 1.Schedule Tribe Evidence 2.ForestDweller Evidence 3.Member Evidence document	FRA)
Forest Rights Act	APPLY FOR FRA	Apply For FRA Act
Application Status		Contact Details

4. If applicants have SSO ID then click on Yes otherwise click on No and login SSO ID.



5. Click Claim List on dashboard menu links.

🖵 My Dashboard	Home / My Dashboard							
<ul> <li>Forest Rights Act</li> <li>Claim List</li> <li>Add Claims (Approved Cases)</li> </ul>	Total Claims Received 65	Te,	Total Claims Approved 17		Total Claims Rejected 22		Total Claims Pending 28	J
FRA Registration & Role Mapping	Alert Panel			Aging Report				
<ul> <li>Claim Request Report</li> <li>Claim Request Summany</li> </ul>	वनवासियों को अधिकार देने के लिये तीन महीने तक छह चरणों		p छह चरणों	Pending > 10 Days Pending > 30 Days Pending > 60 Days				
> Report	म चलगा आभयान			Claim Req. Id	Claim Type	Date	Claimant Name	
🖵 FRA Rules Book	<ul> <li>विश्व आदिवासी दिवस पर 256.18 करोड़ के लोकापर्ण प पहली जनजाति हॉकी अकादम</li> <li>अनुसूचित जनजाति और अधिकारो की मान्यता) संशोधि</li> </ul>	। आधकार दन क लिय तान महान तक छह चरण। नी दिवस पर मुख्यमंत्री करेंगे वर्चुअल लोकापर्ण। लोकापर्ण एवं शिलान्यास। उदयपुर में प्रदेश की की अकादमी। वनाधिकार का नवीन पोर्टल लॉन्ब। नजाति और अन्य परम्परागत वन निवासी (वन ता) संशोधित नियम 2012		No record found				

6. Click on **'Action'** for perform action on application.

F	Forest Rights Act (FRA): Application for Action									
	Pending Request For Action Processed Request									
	Show 10 V entries Search:									
	Req ID & Date	Claimant Name / Spouse Name / Community Name <sup>T1</sup>	Father's / Mother's Name	District, Tehsil, Block, GramPanchayat, Village	SC/ST or OTFD/FDST	Current Status	Action			
	FRC-I/2021-2022/148318 Date: 16-02-2022	King		Udaipur,Girwa, Girwa, Chanavada, Chanawada	NA	Pending (Tribal Area Development)	Action			
	FRC-C/2021-2022/148317 Date: 16-02-2022			Udaipur,Girwa, Girwa, Chanavada, Chanawada	OTFD and FDST	Pending (Tribal Area Development)	Action   Print			
	FRC-I/2021-2022/148315 Date: 16-02-2022		lynins Chrys	Udaipur,Girwa, Girwa, Chanavada, Chanawada	NA	Pending (Tribal Area Development)	Action   Print			

7. If Claimants have other Approval Evidence files then click on 'Click here to upload files, if any' and upload files.

Click here to upload files, if any Upload Approval Evidence: Upload file up to 1 MB		
Choose Files No file chosen	2	
SNU.	FileNallie	Action
No file Uploaded		

8. Select Action from the option (Recommended) and enter Remark and click on 'Submit' button.

Action: * 1 Select V	Remarks: * 2 Please Enter Remark.
	View more info related to Claim Details

9. View more information related to Claim form.

Upload Approval Evidence:	
SDL FRC recommendation Action: *	Remarks: *
Select 🗸	Please Enter Remark.
	1
	View more info related to Claim Details 🗸 Close

10. View applied Claim Request Details, Hlaka Patwari, Forest Report and Patta Report.

D	Download Pages	
s	Claim Request Detail Halka Patwari	Forester Report Patta Report
I		FORM - A
Ľ		Claim Form for Right to Forest Land
	Name of the Claimant(s)	Mahendra Kumar Chouhan
	Name of the Spouse:	Padama Devi
	Name of father/mother:	Sita Ram Chouhan
	Address:	
	Village:	Chanawada
	Gram Panchayat:	Chanavada
	Tehsil/Taluka:	Girwa
	District:	Udaipur

### 11. View attached Evidence document files.

	SNo	Document Type	Document Name	Action
	1	Judicial and quasi-judicial records including Courts orders and judgements.	RequestSummaryReport_2_1_2022.pdf	View Attachment
	2	Statement of elders	RequestSummaryReport_2_1_2022.pdf	View Attachment
Evidence in support :	3	Citizen Land Picture	Test Report.pdf	View Attachment
	4	FRC Committee Report	RequestSummaryReport_2_1_2022.pdf	View Attachment
	5	Gram Sabha Sankalp Document	RequestSummaryReport_2_1_2022.pdf	View Attachment

### 12. Download applied Claim Request Details form.

		4	Govt. records, eg: maps, RoR	ClaimRequest-DashboardGramSabha- 2022-02-05-13_57_18.pdf	View Attachment
S		5	Statement of elders	screencapture-10-68-128-43- ClaimRequest-DashboardGramSabha- 2022-02-05-13_57_18.pdf	View Attachment
	Any other information:	dfgdgd	fg		
				Download	Print Close

### 13. View generate Halka Patwari Report.

Download Pages								
Claim Request Detail	Halka Patwari Forester R	Report Patta Report						
Tribal Area Dev	elopment Department, G	overment of Rajasthan						
	_5_148304_484082_HalkaPat	itwar 1 / 2   — 9	0% +   🕄	। ৩		Ŧ	ē	:
	ग्राम Chanawada ग्राम पंचाय Mahendra Kumar Chouhan राजस्व किया गया उसका र ग्राम का नाम ख Chanawada gh	हल्का पटवार् नियम 12 पत Chanavada तहसील N/A जिला Udi 1/Padama Devi पिता / पति Sita Ram ( राजस्व अमिलेखों के अनुसार विवरण 1 ब्रसरा नम्बर खसरा नं. का कुल क्षेत्रफल 56 Signed by: Ank Location: Rajas Date: 15/02/20;	<ul> <li>ते रिपोर्ट</li> <li>(4) देखें</li> <li>aipur में वन अधिकार</li> <li>Chouhan के दावे से र</li> <li>तिम्नानुसार है : –</li> <li>अधिभोग की वन भूमि का क्षेत्रफल</li> <li>67</li> <li>ta Kumari than,IN</li> <li>21630:44</li> </ul>	समिति द्वारा दिनांक ११ संबंधित स्थल (वन क्षेत्र अधिभोग का प्रकार कृषि/आवास fh हस्ताक्षर पटवारी ग्राम तहसील जिला	प्रपत्र — 4 5 Feb 2022 को श्री ) का निरीक्षण विशेष विवरण विशेष विवरण Girwa Girwa Udaipur			Í
	नोट : :	आभभाग को वन भूमि को नक्शा ट्रेस	पर लाल स्याही से व	दशात हुए सलग्न करें।				

### 14. View genterat Forest Report.

Claim Request Detail Hal	ka Patwari Forester Report Pa	tta Report							
Tribal Area Developr	Tribal Area Development Department, Goverment of Rajasthan								
≡ Signed_5_14	8304_484082_ForesterRep 1	/1   - 90% +   🕃	\$	± a :					
		वन विभाग प्रतिनिधि की रिपोर्ट		^					
		नियम 12 (4) देखें	प्रपत्र — 6						
	श्री Mahendra Kumar Chouhan/Padama D जिला Udaipur द्वारा अधिमोग में ली जा	evi पिता / पति Sita Ram Chouhan ग्राम Cl रही वन भूमि का विवरण निम्न प्रकार है :—	hanawada ग्राम पंचायत तहसील Girwa						
	1.वन खण्ड का नामः	vh,vh							
	2.कम्पार्टमेंट सं.:	gh,gh							
	3.अधिभोग में ली गई वन भू	मि का क्षेत्रफल : 67,67							
	4.नजरी नक्शा	N/A							
	5.नक्शो में दर्शाये गये बिन्दू	ओं के निर्देशांक							
	बिन्द	अक्षांश (उत्तर)	देशान्तर (पर्व)						
	1	24.303224469658186	73.73918852848364						
	2	24.30260390730138	73.73887902742723						
	3	24.30312417641186	73.73830817052206						
	4	24.303224469658186	73.73918852848364						
	5	24.303224469658186	73.73918852848364						
	6	2438035557732783624 Dele: 15/02/2922 16:32:40 o	73.73935474196405						
	/ 8	24.30322 8186	73.73983045650084 73.73918852848364						
	8	24.30322 24.30322 <sup>4</sup> 8186	73.73918852848364						

### 15. View generate Patta Report

Download Pages					
Claim Request Detail Halka	Patwari Forester Report Patta Report				
Tribal Area Developme	ent Department, Goverment of Rajasthan				
	04_484158_PattaReport 1 / 2   - 90% +	□ E Ø	<u>+</u>	ē	:
	मारत सरकार जनजातीय कार्य मंत्रालय (अनूसूचित जनजाति और अन्य परम्परागत वन निवासी नियम 2008 का (नियम 8 (ज) अधिभोग के अधीन वन भूमि के जि	। (वन अधिकारों की मान्यता) देखे लेए हक दिनांक 15/02/2022			
1.	वन अधिकारों के धारक (को) का⁄के नाम (पनि या पनिन सहित)	Charles Charles Charles Charles Charles			
		Child Barry Olymphon			
2.		Contraction of the second s			
<u>2.</u> 3.	आश्रितों का नाम	Consultation Consultation Consultation			
<u>2.</u> 3. 4.	अाश्रितों का नाम पता	Character Contraction of the State			
2. 3. 4. 5.	भाषि स्वत्र नाम आश्रितों का नाम पता ग्राम	Charles Contraction of Contraction o			
2. 3. 4. 5. 6.	पता आश्रितों का नाम पता ग्राम ग्राम पंचायत	Characteria Contractor Contractor			
2. 3. 4. 5. 6. 7.	भाषि स्व नाम आश्रितों का नाम पता ग्राम ग्राम प्राम पंचायत तहस्तील / तालूका	Change of the second of the se			L

# 2. How to generate Digital Sign.

- 1. Open this link on web browser <a href="http://fra.rajasthan.gov.in/">http://fra.rajasthan.gov.in/</a>
- 2. Click on Apply For FRA Act .



3. Click on Apply For FRA Act .

	Apply For FRA Act	🕈 Home   🌐 FRA
Fore	Minimum Documents required: 1.Schedule Tribe Evidence 2.ForestDweller Evidence 3.Member Evidence document	FRA)
Forest Rights Act	APPLY FOR FRA	Apply For FRA Act
Application Status		Contact Details

4. If applicants have SSO ID then click on Yes otherwise click on No and login SSO ID.

	Do You have SSO ID ?	×	
	YES NO		iterii
stera	CLOS	SE	Itorii

5. Click Claim List on dashboard menu links.

🖵 My Dashboard	Home / My Dashboard						
<ul> <li>Forest Rights Act</li> <li>Claim List</li> <li>Add Claims (Approved Cases)</li> </ul>	Total Claims Received 65	Total Clai Approved 17	ms	Total Claims Rejected 22		Total Claims Pending 28	J
FRA Registration & Role Mapping	Alert Panel		Aging Report				
<ul> <li>Claim Request Report</li> <li>Claim Request Summany</li> </ul>	वनवासियों को अधिकार देने के लिये तीन महीने तक छह चरणों रेजेजन प्रेर्वेजन के लिये तीन महीने तक छह चरणों		Pending > 10 Days Pending > 30 Days Pending > 60 Days				
> Report	म चलगा आभयान		Claim Req. Id	Claim Type	Date	Claimant Name	
🖵 FRA Rules Book	<ul> <li>विश्व आदिवासी दिवस पर मुख्यमंत्री 256.18 करोड़ के लोकापर्ण एवं शिलान्या पहली जनजाति हॉकी अकावमी। वनाधिक</li> <li>अनुसूचित जनजाति और अन्य परम्प अधिकारों की मान्यता) संशोधित नियम 20</li> </ul>	करेंगे वर्चुअल लोकापर्ण। स। उदयपुर में प्रदेश की गर का नवीन पोर्टल लॉन्ब। रागत वन निवासी (वन 12			No record found		

6. Click on 'Action' for perform action on application.

Fo	Forest Rights Act (FRA): Application for Action									
Γ	Pending Request For Action Processed Request									
Show 10 V entries Search:										
	Req ID & Date	Claimant Name / Spouse Name / Community Name <sup>TI</sup>	Father's / Mother's Name	District, Tehsil, Block, GramPanchayat, Village	SC/ST or OTFD/FDST	Current Status	Action ⊺↓			
	FRC-I/2021-2022/148318 Date: 16-02-2022	Kinop		Udaipur,Girwa, Girwa, Chanavada, Chanawada	NA	Pending (Tribal Area Development)	Action Print			
	FRC-C/2021-2022/148317 Date: 16-02-2022			Udaipur,Girwa, Girwa, Chanavada, Chanawada	OTFD and FDST	Pending (Tribal Area Development)	Action   Print			
	FRC-I/2021-2022/148315 Date: 16-02-2022		lynina Chryb	Udaipur,Girwa, Girwa, Chanavada, Chanawada	NA	Pending (Tribal Area Development)	Action   Print			

	SNo	Approver Designation	Approver Action	ReferBack To DesignationName	Approver Comment	Action Date	Attachment	
Req ID & [	1	CITIZEN	Submitted		testing	2/16/2022 3:17:00 PM	View	
	2	GramSabha	Recommended		jkl	2/16/2022 3:17:03 PM	View	
ERC 1/202	3	RANGE OFFICER	Forwarded		ty	2/16/2022 3:30:00 PM	View	
Date: 16-0	4	Block Development Officer	Forwarded		ghj	2/16/2022 3:32:55 PM	View	Print
	5	Sub Divisional Officer	Recommended		jk	2/16/2022 3:37:28 PM	View	_
FRC-C/20	6	District Forest Officer	Recommended		hjhk	2/16/2022 3:39:47 PM	View	Print
Date: 16-(	7	Tribal Area Development	Recommended		ikl	2/16/2022 3:41:35 PM	View	
ERC-I/202	8	Collector	Approved		jb	2/16/2022 3:44:54 PM	View	
Date: 16-0	9	Tribal Area Development	Pending			2/16/2022 3:46:30 PM	View	Print
		·			·		1	
FRC-1/202				View more info related	to Claim Details	✔ Generate Digital Sign	× Close	Print
Date: 13-0								

### 7. Click on the 'Generate Digital sign' button.

8. Enter your Aadhar card number and check the checkbox and click on the 'Request OTP' button.

eSign Service								
ASP Name	irsl	Transaction ID	a3af0aa3-4b29-453-bf0f-a72c99ea36b7					
Organization	RajCOMP Info Services Ltd.	Date & Time	16/02/202 11:32:17					
Enter Aad 2 I herei fetching the	haar Number / Virtual ID by providing my consent to the eSign details from UIDAI.	Service provider to us	e my Aadhaar number for					

9. Enter OTP which has been sent to the registered mobile number and click on the **'SUbmit'** button.

eSign Service								
ASP Name	irsl	Transaction ID	a3af0aa3-4b29-45e3-bf0f-a72c99ea36b7					
Organization	RajCOMP Info Services Ltd.	Date & Time	16/02/2022 11:32:17					
✓ I here fetching the	by providing my consent to the eSign details from UIDAI. Enter OTP 2 Submit OTP sent to the registered m	Cancel	e my Aadhaar number for					

# 3. How to Add Claim Form (Approved Cases) for Individual Forest Rights.

- 1. Open this link on web browser http://fra.rajasthan.gov.in/
- 2. Click on Apply For FRA Act .



3. Click on the APPLY FOR FRA.



4. If applicants have SSO ID then click on Yes otherwise click on No and login SSO ID.

	Do You have SSO ID ?	×	
	YES NO		
stel a	CLO	SE	Itorii

5. Click Add Claim (Approved Cases) on dashboard menu links.

🖵 My Dashboard	Home / My Dashboard	1						
🖵 Forest Rights Act	Total Claims	T.	Total Claims		Total Claims		Total Claims	
<ul> <li>Claim List</li> <li>Add Claims (Approved Cases)</li> </ul>	Received 65		Approved 17		Rejected 22	×	Pending 28	œ
FRA Registration & Role » Mapping	Alert Panel			Aging Report				
<ul> <li>Claim Request Report</li> <li>Claim Request Summary</li> </ul>	<ul> <li>वनवासियों को अधिकार में जनेगा अधिकार</li> </ul>	वनवासियों को अधिकार देने के लिये तीन महीने तक छह चरणों		Pending > 10 Days	Pending > 30 Days	Pending > 60 Days		
Report	म चलगा आमयान			Claim Req. Id	Claim Type	Date	Claimant Name	
🖵 FRA Rules Book	<ul> <li>विश्व आदिवासी दिवस प</li> <li>256.18 करोड़ के लोकापर्ण पहली जनजाति हॉकी अकाद</li> </ul>	ार मुख्यमंत्री करेंगे वर्चुअल एवं शिलान्यास। उदयपुर में मी। वनाधिकार का नवीन प	लोकापर्ण। प्रदेश की गेर्टल लॉन्च।			No record found		
	🖝 अनुसूचित जनजाति औ अधिकारो की मान्यता) संशोगि	र अन्य परम्परागत वन निवा धेत नियम 2012	सी (वन					

6. Select Individual Claim Type and enter Date of Claim.

DashBoard / ClaimRequestOT / ClaimRequestDetails	
Request Type / अनुरोध का प्रकार	FRA Rules Book
Claim Type / दावे का प्रकार :* Select ~	Date of Claim / दावे की तिथि * mm/dd/yyyy 2 Save Reset Cancel

7. If the applicant have JANAADHAR ID then enter JANAADHAR ID and click on 'Get Details' button otherwise for application enter Name, Father Name, Gender, Spouse Name (If any), E-mail, Mobile Number and click on 'Add Claimant Details'.

Claimant Details	/ दावेदार विवरण							
Claimant JAN AADH	I <b>AR</b> / क्लाइमेंट जन आधार :*							
Enter JanAadhar	ID	Get De	tails 1					
Name Of Claimant /	दावेदार का नाम:*	Father M	<b>lame</b> / पिता का	r नाम:*	G	ender / लिंग:*		
						Male	•	
Spouse Name / जीवनर	साथी का नाम:*	Email / s	Email / ईमेल:			Mobile / मोबाइल नंबर:*		
Add Claimant Deta	ails 2							
JAN AADHAR	Claimant Name/ Community Name	Father Name	Gender	Spouse Name	Email	Mobile	Action	
No record found.								

8. Applicants select District, Tehsil, Block, Gram Panchayat and Village.

Claimant Address / दावेदार का पता						
District / जিলা.*	Tehsil / तहसील:*		Block / खंड:*			
Select	Select	~	Select	•		
Gram Panchayat / ग्राम पंचायत:*		Village / गाँव:*				
Select	•	Select		•		

9. If the applicant belongs to the Scheduled Tribe then select **'Yes'** and upload the caste certificate or Jamabandi (as evidence) otherwise select **'No'**.

Schedule Tribe / अनुसूचित जनजाति:* • Yes O No	U सृ	Jpload Scheduled Tri रूची के अनुसार अनुसूचित	ibe Evidence as per list(Caste Ce जनजाति के साक्ष्य अपलोड करें(जाति प्रम	rtificate/Jamabandi) ाण पत्र / जमाबंदी):*	
	U	Upload file up to 1 MB Choose Files No file chosen			
		SNo.	FileName	Action	
		No file Uploaded			

10. If an applicant is a Traditional Forest Dweller then select 'Yes' and upload evidence otherwise select 'No'.

Sch	edule Tribe / अनुसूचित जनजाति:*					
ΟY	'es 🖲 No					
Othe	Other Traditional Forest Dweller: / अन्य पारंपरिक वनवासी * ● Yes ○ No	Upload ForestDweller Evidence(If a spouse is a Scheduled Tribe)				
● Ye		Upload file up to 1 MB Choose Files No file chosen				
		SNo. FileName Action				
		No file Uploaded				

11. If the applicants have Janadhar ID available then enter the details through Janadhar ID otherwise Enter the details of the applicants or members of the Gram Sabha and click on **'Add Member Details'** and Upload the Evidence of the members (Aadhaar Card, Ration Card, Voter ID card).

Other Family Mem	ber Details परिवार के	जन्य सदस्य विवरण						
Member JAN AADHAR	/ सदस्य जन आधार *							
Enter JanAadhar ID			Get D	etails	1			
Member Name / सदस्य क	ग नाम*	Fat	her Name / पिता का	नाम*	Gend	ler / लिंग *	Age / उम्र *	
					Ма	le	•	
Dependant / आश्रित*		Email /ईमेल				Mobil	e / मोबाइल*	
No		•						
Add Member Details	2							
JAN AADHAR	Member Name	Father Name	Gender	Age	Email	Mobile	Dependant	Action
No record found.								
Upload Member Detail	s Evidence (aadhar, vo	ter id, ration card, vot	er id etc.)					
Upload file up to 1 MB								
Choose Files No file	echosen			_ ¥				
SNo.	FileName	Action						
No file Uploaded								

12. Select whether the claim for forest rights is before 2005 or not. Enter the details of the land occupied i.e. whether the land is for Habitation or for Self Cultivation, if the land is disputed, subsidized, optional, enter the details whether there is any other traditional right on the land etc. And after clicking the 'Next' button.

Nature Of Claim On Land / भूमि पर दावे की प्रकृति	
Is Claim Before 13 Dec 2005:*	
● Yes ○ No	
Extent Of Forest Land Occupied / कब्जा की गई वन भूमि की सीमाः*	
(A) For Habitation / आवास के लिए:	(B) For Self Cultivation, if any / स्व खेती के लिए, यदि कोई हो:
Disputed lands (if any) / विवादित भूमि (यदि कोई हो):	Pattas/Leases/Grants/ पट्टा/पट्टे/अनुदान:
Land for in situ Rehabilitation or Alternative Land, (if any) /	Lands From Where Displaced Without Land Compensation /
स्वस्थानी पुनर्वास या वैकल्पिक भूमि के लिए भूमि, (यदि कोई हो) :	भूमि मुआवजे के बिना विस्थापित जहां से भूमि :
Extent Of Land In Forest Villages / वन ग्रामों में भूमि का विस्तार:	Any Other Traditional Rights(if any) / कोई अन्य पारंपरिक अधिकार (यदि कोई हो):

13. Select minimum two types of evidence and upload document files.

	Additional Evidence Details / अतिरिक्त साक्ष्य विवरण						
	Upload Evidence Type:(Upload minimum two evidence types) साक्ष्य प्रकार अपलोड करें: (न्यूनतम दो साक्ष्य प्रकार अपलोड करें) *						
	Upload file up to 1 MB						
	Select V						
	Choose Files No file ch	iosen 2					
ľ	SNo.	Document Type		FileName	Action		
	No file Uploaded						

14. If there are any other comments by the applicants then enter.

Optional Details / वैकल्पिक विवरण	
Comment(Up to 500 charecters)	

15. Click 'Add New Line' to Enter Latitude and Longitude.

Loca	Location details					
SNo	Latitude	Longitude				
No	record found.					
Add	New Row					

16. Click **'Add New Line'** to Enter Khasra No, Compartment No, Khasra No Total Area, Occupied Forest Land Total Area, Occupancy Type [Agriculture/Residence], Van Khand Name and Special Remarks.

All land meas	sure units are i	in hectare	2				
Khasra No	Compartm	ent No	Khasra No Total Area	Occupied Forest Land Total Area*	Occupancy Type [Agriculture/Residence]*	Van Khand Name	Special Remarks
No record f	found.						
Add New R	Row						

17. Enter Approver Name, Approved Date and Approver Comments and click on 'Save' button

Approver Actions / स्वीकृत कार्रवाइयां					
Approver Name(GramSabha)	Approved Date	Forester Comment	Patwari Comment		
Approver Name	dd-mm-yyyy	Approver Comment	Approver Comment		
Approver Name(RANGE OFFICER)	Approved Date	Comment			
Approver Name	dd-mm-yyyy	Approver Comment			
Approver Name(Block Development Officer)	Approved Date	Comment			
Approver Name	dd-mm-yyyy	Approver Comment			
Approver Name(Sub Divisional Officer)	Approved Date	Comment			
Approver Name	dd-mm-yyyy	Approver Comment			
Approver Name(District Forest Officer)	Approved Date	Comment			
Approver Name	dd-mm-yyyy	Approver Comment			
Approver Name(Tribal Area Development)	Approved Date	Comment			
Approver Name	dd-mm-yyyy	Approver Comment			
Approver Name(Collector)	Approved Date	Comment			
Approver Name	dd-mm-yyyy	Approver Comment			
Approver Name(Tribal Area Development)	Approved Date	Comment			
Approver Name	dd-mm-yyyy	Approver Comment			
Approver Name(District Forest Officer)	Approved Date	Comment			
Approver Name	dd-mm-yyyy	Approver Comment			
			2 Save Reset Cancel		

# 4. How to Add Claim Form (Approved Cases) for Community Forest Rights.

- 1. Open this link on web browser <a href="http://fra.rajasthan.gov.in/">http://fra.rajasthan.gov.in/</a>
- 2. Click on Apply For FRA Act .



3. Click on Apply For FRA Act .

	Apply For FRA Act	
Fore	Minimum Documents required: 1.Schedule Tribe Evidence 2.ForestDweller Evidence	FRA)
Forest Rights Act	3.Member Evidence document	Apply For FRA Act
Application Status	CLOSE	Contact Details

4. If applicants have SSO ID then click on **Yes** otherwise click on **No** and login SSO ID.





5. Click Add Claim (Approved Cases) on dashboard menu links.

🖵 My Dashboard	Home / My Dashboard							
🖵 Forest Rights Act	Total Claims	10	Total Claims		Total Claims		Total Claims	ß
Claim List     Add Claims (Approved Cases)     EDA Devictorian & Dela	65		Approved 17	ĘŸ	22		28	Œ
Mapping	Alert Panel			Aging Report				_
<ul> <li>Claim Request Report</li> <li>Claim Request Summary</li> </ul>	<ul> <li>वनवासियों को अधिकार देने</li> <li>में चलेगा अभियान</li> </ul>	ने के लिये तीन महीने तक	छह चरणों	Pending > 10 Days	Pending > 30 Days	Pending > 60 Days		
Report				Claim Req. Id	Claim Type	e Date	Claimant Name	
🖵 FRA Rules Book	<ul> <li>विश्व आदिवासी दिवस पर मु</li> <li>256.18 करोड़ के लोकापर्ण एवं f</li> <li>पहली जनजाति हॉकी अकादमी।</li> <li>अनुसूचित जनजाति और अ- अधिकारो की मान्यता) संशोधित f</li> </ul>	ख्यमंत्री करेंगे वर्चुअल लो शिलान्यास। उदयपुर में प्र वनाधिकार का नवीन पोरं न्य परम्परागत वन निवार्स नियम 2012	ोकापर्ण। ग्वेश की र्टल लॉन्च। 1) (वन			No record found		

6. Select **Community** Claim Type and enter **Date of Claim**.

DashBoard / ClaimRequestOT / ClaimRequestDetails				
Request Type / अनुरोध का प्रकार FRA Rules Bo				
Claim Type / दावे का प्रकार :*	Date of Claim / दावे की तिथि *			
Select 🗸	mm/dd/yyyy			
1	2 Save Reset Cancel			

7. Applicants select District, Tehsil, Block, Gram Panchayat and Village.

Claimant Address दावेदार का पता					
District /ज़िला *	Tehsil / तहसील *		Block / खंड *		
Select	Select	~	Select	~	
Gram Panchayat /ग्राम पंचायत *		Village / गांव *			
Select	~	Select		~	

8. Select 'Yes' if the applicant is a Forest Dweller Scheduled Tribe or Other Traditional Forest Dweller otherwise select 'No'.

FDST community /FDST समुदाय *	OTFD community / ओटीएफडी समुदाय *
○ Yes ○ No	O Yes O No 2

9. Enter the details of the occupied land i.e. Community Rights Nistar, Right on minor forest produce, to graze, for traditional resources, Enter details of land use etc.

Nature of community rights enjoyed / सामुदायिक अधिकारों की प्रकृति का अ	ानंद लिया
Community rights such as nistar, if any:	Rights over minor forest produce, if any:
Community rights: (a) Uses or entitlements (fish. water bodies) if any:	(b) Grazing, if any:
(c) Traditional resource access for nomadic and pastoralist, if any:	(d) Land use:
Community tenures of habitat and habitation for PTGs and pre-agricultural communit	ies, if any:
Right to access biodiversity, intellectual property and traditional knowledge, if any:	
Other traditional right, if any:	

10. If the applicants have Janadhar ID available then enter the details through Janadhar ID otherwise Enter the details of the applicants or members of the Gram Sabha and click on **'Add Member Details'** and Upload the Evidence of the members (Aadhaar Card, Ration Card, Voter ID card).

Member Of Gram S	Sabha ग्राम सभा सदस्य						
Member JAN AADHAR	/ सदस्य जन आधार *	-		L			
Enter JanAadhar ID -			Get Details				
Member Name /सदस्य का	नाम *	Father Name	/ पिता का नाम*	Gender /	लिंग *	Age / उम्र *	
				Male	~		
Email /ईमेल		1	Mobile /मोबाइल *				
Add Member Details	2						
JAN AADHAR	Member Name	Father Name	Gender	Age	Email	Mobile	Action
No record found.							
Upload Member Details	Evidence (aadhar, voter id	l, ration card, voter id etc.)					
Upload file up to 1 MB							
Choose Files No file	chosen		<b>?</b>				
SNo.	FileName	Action					
No file Uploaded							

11. Upload Khasra/Compartment No Evidence by Entering the Khasra No and Compartment No.

Khasra/Compartment Details					
Khasra No /खसरा नं * 1 Compartment No / कम्पार्टमेंट संख्या * 2 Upload Khasra/Compartment No Evidence: Upload file up to 1 MB 3					
		Choose Files No file chosen			
SNo.	FileName		Action		
No file Uploaded					

12. Select the bordering village and click on 'Add Border Village' and Upload Related Documents.

Bordering Village			
District Name / जिले का नाम *		Block / खंड *	
Select	v	Select	~
Gram Panchayat Name / ग्राम पंचायत का नाम *		Village Name / गांव का नाम *	
Select	~	Select	~
Add Bordering Village			
Village ID	Village Name		Action
No record found.			
Upload Related Documents: Upload file up to 1 MB Choose Files No file chosen	2		
SNo. FileName	Action		
No file Uploaded			

13. Select minimum two types of evidence and upload document files.

	Additional Evidence Details / अतिरिक्त साक्ष्य विवरण						
	Upload Evidence Type:(Upload minimum two evidence types) साक्ष्य प्रकार अपलोड करें: (न्यूनतम दो साक्ष्य प्रकार अपलोड करें) *						
	Upload file up to 1 MB						
	Select		~				
	Choose Files No file chosen 2						
Ľ	SNo.	Document Type		FileName	Action		
	No file Uploaded						

14. If there are any other comments by the applicants then enter.

Optional Details / वैकल्पिक विवरण					
Comment(Up to 500 charecters)					

15. Click 'Add New Line' to Enter Latitude and Longitude.

Location details						
SNo Latitude	Longitude					
No record found.	No record found.					
Add New Row						

16. Click **'Add New Line'** to Enter Khasra No, Compartment No, Khasra No Total Area, Occupied Forest Land Total Area, Occupancy Type [Agriculture/Residence], Van Khand Name and Special Remarks

All land measure units are in hectare							
Khasra No	Khasra         Compartment         Khasra No Total         Occupied Forest Land Total         Occupancy Type         Van Khand         Special           No         No         Area         Area         [Agriculture/Residence]*         Name         Remarks						
No record found.							
Add New Row							

17. Enter Approver Name, Approved Date and Approver Comments and click on 'Save' button

Approver Actions / स्वीकृत कार्रवाइयां			
Approver Name(GramSabha)	Approved Date	Forester Comment	Patwari Comment
Approver Name	dd-mm-yyyy	Approver Comment	Approver Comment
Approver Name(RANGE OFFICER)	Approved Date	Comment	
Approver Name	dd-mm-yyyy	Approver Comment	
Approver Name(Block Development Officer)	Approved Date	Comment	
Approver Name	dd-mm-yyyy	Approver Comment	
Approver Name(Sub Divisional Officer)	Approved Date	Comment	
Approver Name	dd-mm-yyyy	Approver Comment	
Approver Name(District Forest Officer)	Approved Date	Comment	
Approver Name	dd-mm-yyyy	Approver Comment	
Approver Name(Tribal Area Development)	Approved Date	Comment	
Approver Name	dd-mm-yyyy	Approver Comment	
Approver Name(Collector)	Approved Date	Comment	
Approver Name	dd-mm-yyyy	Approver Comment	
Approver Name(Tribal Area Development)	Approved Date	Comment	
Approver Name	dd-mm-yyyy	Approver Comment	
Approver Name(District Forest Officer)	Approved Date	Comment	
Approver Name	dd-mm-yyyy	Approver Comment	
1			
			Save Reset Cancel

# 5. FRA Registration And Role Mapping.

- 1. Open this link on web browser http://fra.rajasthan.gov.in/
- 2. Click on Apply For FRA Act .



3. Click on Apply For FRA Act .

	Apply For FRA Act	🕇 Home   🌐 FRA
Fore	Minimum Documents required: 1.Schedule Tribe Evidence 2.ForestDweller Evidence 3.Member Evidence document	FRA)
Forest Rights Act	APPLY FOR FRA	Apply For FRA Act
	CLOSE	
Application Status		Contact Details

4. If applicants have SSO ID then click on Yes otherwise click on No and login SSO ID.





5. Click on the FRA Registration and Role Mapping.

Government Of Rajasthan, Tribal Area Development Department	≡ []				Back To SS	O   Welcome   S	witch Roles റ്റ
🖵 My Dashboard	Home / My Dashboard						
🖵 Forest Rights Act	Total Claims	Total Claims		Total Claims		Total Claims	
<ul> <li>Claim List</li> <li>FRA Registration &amp; Role</li> <li>Mapping</li> <li>Claim Request Report</li> </ul>	Received 24 Alert Panel	Approved 2	Aging Report	Rejected 22		Pending 0	Ę.
Claim Request Summary Report FRA Rules Book			Pending > 10 Days	Pending > 30 Days	Pending > 60 Days	Claimant Name	
	Forest Rights Act			Ν	lo record found		

### 6. Add New user.

Dashbo	ord								Ac	ld New User		
FRA Reg	gistration & Role	Mapping										
Designatio	on / पद		District / जिला									
Select VSelect V Submit Reset												
Show 10	✓ entries						5	Search:		•		
SNo. <sup>↑↓</sup>	Name 🌐	SSOID <sup>†‡</sup>	Designation 🙏	District 1	Tehsil 🗍	Block 11	Gram Panchayat	Π.	Status 11	Action 1		
28		6334	GramSabha	Udaipur	Girwa	Girwa	Amarpura			Ø		
27		C.///D./00000000000000000000000000000000	GramSabha	Udaipur	Girwa	Girwa	Khajoori		2	Ľ		
26		5792	GramSabha	Udaipur	Girwa	Girwa	Bujada, Dewali		<b>V</b>	ď		
25		<b>2993</b>	GramSabha	Udaipur	Girwa	Girwa	Matoon		2	Ø		

7. Enter SSO ID and Select Role, District, Tehsil, Block, Gram Panchayat, Village and FRA Permission and click on the **Submit** button.

Dashbord	Add User		×	Add New User
FRA Registra SSO ID * R		Role *	District*	
		Select 🗸	Select V	
Select	Tehsil *	Block:*	Gram Panchayat*	
	None selected 🔻	None selected 💌	None selected 💌	
Show 10	Village *	FRA Permission*		
	Select	Delete FRA Permissiion 🗸		A1
SNo. <sup>T↓</sup> Nai			Submit	tatus <sup>T1</sup> Action <sup>T1</sup>
3 Bh				l C

8. Filter Designation list by District. Select Designation and District and click on Submit button

Dashbo	ord								A	dd New User	
FRA Reg	gistration & Role	Mapping									
Designatio	esignation / पद 1 District / जिला 2 3 Submit Reset										
Show 10	how 10 v entries Search:										
SNo. 11	Name 🌐	SSOID 11	Designation 🙏	District 1	Tehsil 🙏	Block 🕕	Gram Panchayat	11	Status 🙏	Action 1	
28	Phone districtions - 1990		GramSabha	Udaipur	Girwa	Girwa	Amarpura		V	ß	
27	<b>Subtract lindex o</b> f		GramSabha	Udaipur	Girwa	Girwa	Khajoori		<b>V</b>	ď	
26			GramSabha	Udaipur	Girwa	Girwa	Bujada, Dewali		<b>V</b>	ď	
25		<b>9</b> 3	GramSabha	Udaipur	Girwa	Girwa	Matoon		V	Ø	

9. Edit user Designation Details and Permission .

Dashbo	ord								A	dd New User
FRA Re	gistration & Role	Mapping								
Designati	on / पद	District / जिला	District / जिला							
Select-			Select				✓ Submit Reset			
Show 10 v entries Search:										
SNo. 11	Name 🌐	SSOID 11	Designation 🙏	District 11	Tehsil 🗍	Block 11	Gram Panchayat	ţ1	Status 🕕	Action 1
28	Chilippents (Suppl) (Starth	<b>•••••</b>	GramSabha	Udaipur	Girwa	Girwa	Amarpura			ß
27	-	<b>0.11/5-0010-03</b> 31	GramSabha	Udaipur	Girwa	Girwa	Khajoori			ď
26	-ignilant Galaxy	<b>0.000 (000) 100</b> 792	GramSabha	Udaipur	Girwa	Girwa	Bujada, Dewali		<b>V</b>	ď
25		<b>91-11-11-11-1</b> -993	GramSabha	Udaipur	Girwa	Girwa	Matoon			Ø

10. Select Role, District, Tehsil, Block, Gram Panchayat, Village and FRA Permission and click on the **Submit** button.

Dashbord	Edit User			×	Add New User
FRA Registr	SSO ID *	Role *	District*		
Designation / u	**************************************	[ GramSabha ] GramSabha	✓ Udaipur	~	
Select	Tehsil *	Block:*	Gram Panchayat*		
	None selected 👻	None selected 👻	None selected -	1	
Show 10	Village *	FRA Permission*			
	Select	✔ Grant FRA Permission	~		
SNo. <sup>T↓</sup> Na			Submit	Close	tatus T Action T
3 Bh					e e

# 6. Claim Request Report.

- 1. Open this link on web browser <a href="http://fra.rajasthan.gov.in/">http://fra.rajasthan.gov.in/</a>
- 2. Click on Apply For FRA Act .



3. Click on Apply For FRA Act .



4. If applicants have SSO ID then click on Yes otherwise click on No and login SSO ID.



5. Click on the Claim Request Report.

<b>\$</b>	Government Of Rajasthan, Tribal Area Development Department	≡ []				Back To SSO   Welco	me SURENDRA SINGH	I SHEKHAWAT   S	witch Roles
Ģ	My Dashboard	Home / My Dasht	poard						
Ģ	Forest Rights Act	Total Claims	EG)	Total Claims		Total Claims		Total Claims	-
>	Claim List	Received 156	V	Approved 16		Rejected 97		Pending 43	
>	Add Claims (Approved Cases)								
>	Add Claims (Rejected Cases)								
	FRA Registration & Role	Alert Panel			Aging Report				
Ĺ	Mapping				Pending > 10 Days	Pending > 30 Days	Pending > 60 Days		
>	Claim Request Report				r chung x to buys	r chung x oo buyo	r chang x oo bays		
	Claim Request Summary				Claim Req.Id	Claim Type	Date	Claimant Name	
Ĺ	Report					N	lo record found		
Ţ	FRA Rules Book								

6. Select Claim Type, District, Block, Gram Panchayat, Village, Mode, From Date and To Date and Click on the **Submit** button.

Report : Claim Requ	iest				
Claim Type	District	1	Block		Gram Panchayat
Select	✓Select	~	Select	~	Select
Mode		From Date:		To Date	
All	~	mm/dd/yyyy		mm/dd/yyy	у 🗖
					2 Submit Reset

# 7. Claim Request Report Summary.

- 1. Open this link on web browser <a href="http://fra.rajasthan.gov.in/">http://fra.rajasthan.gov.in/</a>
- 2. Click on Apply For FRA Act .



3. Click on Apply For FRA Act .



4. If applicants have SSO ID then click on Yes otherwise click on No and login SSO ID.



5. Click on the Claim Request Summary Report.

(ja 4)	Government Of Rajasthan, Tribal Area Development Department	≡ ()				Back To SSO   Welco	me SURENDRA SINGH	SHEKHAWAT   S	witch Roles
Ţ	My Dashboard	Home / My Dasht	board						
Ţ	Forest Rights Act	Total Claims	TO)	Total Claims		Total Claims		Total Claims	<b>—</b>
>	Claim List	Received 156		Approved 16	ļ	Rejected 97		Pending 43	L.
>	Add Claims (Approved Cases)								
>	Add Claims (Rejected Cases)			_					
>	FRA Registration & Role	Alert Panel			Aging Report				_
,	Mapping Claim Request Report				Pending > 10 Days	Pending > 30 Days	Pending > 60 Days		
	Claim Request Summary				Claim Req.Id	Claim Type	Date	Claimant Name	
L	Report					Ν	lo record found		
Ţ	FRA Rules Book								

6. Select Claim Type, District, Block, Gram Panchayat, Village and Click on the **Submit** button.

Claim Request Summary Report											
Claim Type		District	1	Block		Gram Pancha	yat				
Select	~	Select	~	Select	~	Select	~				
						2	Submit Reset				