

http://fra.rajasthan.gov.in/

# **FRA Portal User Manual**

#### 1. Collector.....1-17

- → Claim Request Report......14-15
- → Claim Request Report Summary.....16-17

### 1. Collector Action on Claim form.

- 1. Open this link on web browser http://fra.rajasthan.gov.in/
- 2. Click on Apply For FRA Act .



3. Click on Apply For FRA Act .



4. If applicants have SSO ID then click on Yes otherwise click on No and login SSO ID.



5. Click on Claim List on dashboard menu list.

🖵 My Dashboard	Home / My Dashboard						
Forest Rights Act Claim List FRA Registration & Role Mapping	Total Claims Received 44	Total Clain Approved 23		Total Claims Rejected 22		Total Claims Pending 1	
<ul> <li>Claim Request Report</li> <li>Claim Request Summary</li> <li>Report</li> </ul>	Alert Panel		Aging Report				¢
🖵 FRA Rules Book	<ul> <li>वनवासियों को अधिकार देने के लिये तीन महीने में चलेगा अभियान</li> </ul>	तक छह चरणों	Pending > 10 Days	Pending > 30 Days	Pending > 60 Days		
	विश्व आदिवासी दिवस पर मुख्यमंत्री करेंगे वर्चुउ 256.18 करोड़ के लोकापर्ण एवं शिलान्यास। उदयपु पहली जनजाति हॉकी अकादमी। वनाधिकार का नवी	भल लोकापर्ण। र में प्रदेश की न पोर्टल लॉन्च।	Claim Keq. Id	Claim Type	No record found		
	<ul> <li>अनुसूचित जनजाति और अन्य परम्परागत वर्ना अधिकारो की मान्यता) संशोधित नियम 2012</li> </ul>	नेवासी (वन					

6. Click on **Action** for perform action on application.

F	Forest Rights Act (FRA): Application for Action							
ſ	Pending Request For Action Processed Request							
	Show 10 v entries Search:							
	Req ID & Date	Claimant Name / Spouse Name / Community Name	Father's / Mother's Name	District, Tehsil, Block, GramPanchayat, Village	SC/ST or OTFD/FDST	Current Status	Action	11
	FRC-I/2021-2022/99798 Date: 01-09-2021			Udaipur,Kherwara, Kherwara, Suveri, Suveri	Schedule Tribe	Pending (Collector)	Action Print	
	Showing 1 to 1 of 1 entries						Previous 1	Next

7. If have other Approval Evidence files then click on 'Click hear to upload files, if any' and upload files.

Click here to upload files, if any						
Upload Approval Evidence:	Upload Approval Evidence:					
Upload Approval Evidence:						
Upload file up to 1 MB						
Choose Files No file chosen						
SNo.	FileName		Action			
No file Uploaded						

8. View more information related to Claim form.

	304301	OTHELN	Odomicou			12:00:00 AM			
Show 10	304508	GramSabha	Recommended		THE APPLICANT IS OCCUPYING THE SPOT AND IS DOING FARMING	9/1/2021 8:05:34 PM	View		arch:
Req ID & Da	373165	RANGE OFFICER	Recommended		APPROVED BY SDLC	9/30/2021 3:16:06 PM	View		Action
	384729	Block Development Officer	Recommended		APPROVED BY SDLC	10/8/2021 12:25:00 PM	View		
FRC-I/2021 Date: 01-09	385729	Sub Divisional Officer	Recommended		APPROVED BY SDLC	10/9/2021 11:27:51 AM	View		Action
	385770	District Forest Officer	Recommended		VB	10/9/2021 12:24:37 PM	View		Dravious
Showing 1 to	Click here	Tribal Δrea to upload files, if an	y			2/8/2022		•	Flevious
	DL FF	C recommendation							
	Action:	*			Remarks: *				
	Sele	ct		~	Please Enter Remark.				
								le le	
CONTACT									
TOLL FREE NUN EMAIL ID : HELF					View more info related	to Claim Details	× Clos	ie	PANDEY ATJRAJASTHAN[DOT]GC

9. View applied Claim Request Details, Hlaka Patwari, Forest Report and Patta Report.

D	Download Pages							
s	Claim Request Detail	Halka Patwari	Forester Report	Patta Report				
Г	FORM - A							
ŀ	Claim Form for Right to Forest Land							
	Name of the Claim	nant(s)	Mahendra Kumar Cho	ouhan				
	Name of the Spou	Ise:	Padama Devi					
	Name of father/mo	other:	Sita Ram Chouhan					
	Address:							
	Village:		Chanawada					
	Gram Panchayat:		Chanavada					
-	Tehsil/Taluka:		Girwa					
	District:		Udaipur					

10. View attached Evidence document files.

	SNo	Document Type	Document Name	Action
	1	Judicial and quasi-judicial records including Courts orders and judgements.	RequestSummaryReport_2_1_2022.pdf	View Attachment
	2 S	Statement of elders	RequestSummaryReport_2_1_2022.pdf	View Attachment
Evidence in support :	3	Citizen Land Picture	Test Report.pdf	View Attachment
	4	FRC Committee Report	RequestSummaryReport_2_1_2022.pdf	View Attachment
	5	Gram Sabha Sankalp Document	RequestSummaryReport_2_1_2022.pdf	View Attachment

#### 11. Download applied Claim Request Details form.

		4 Govt. recor 4 maps, RoF		ClaimRequest-DashboardGramSabha- 2022-02-05-13_57_18.pdf	View Attachment
S			Statement of elders	screencapture-10-68-128-43- ClaimRequest-DashboardGramSabha- 2022-02-05-13_57_18.pdf	View Attachment
	Any other information:	dfgdgd	fg		
				Download	Print Close

### 12. View generate Halka Patwari Report.

Download Pages								
Claim Request Detail H	alka Patwari Forester Rep	ort Patta Report						
Tribal Area Develo	pment Department, Gov	erment of Rajasthan						
≡ Signed_5_1	48304_484082_HalkaPatwa	ır 1 / 2   — 9	00% +   🕄	। ৩		Ŧ	ē	:
	ग्राम Chanawada ग्राम पंचायत ( Mahendra Kumar Chouhan/Pa राजस्व किया गया उसका राज ग्राम का नाम खसर Chanawada gh नोट : अभि	हल्का पटव नियम 1: Chanavada तहसील N/A जिला Ud dama Devi पिता / पति Sita Ram स्व अभिलेखों के अनुसार विवरण ा नम्बर खसरा नं. का कुल क्षेत्रफल 56 Signed by: An Location: Raja Date: 15/02/20 Iभोग की वन भूमि को नक्शा ट्रेस	री की रिपोर्ट 2 (4) देखें 3aipur में वन अधिकार Chouhan के दावे से निम्नानुसार है : – अधिभोग की वन भूमि का क्षेत्रफल 67 Kla Kumari eshan,IN 222 16:3044 स पर लाल स्याही से 1	समिति द्वारा दिनांक 1 संबंधित स्थल (वन क्षेत्र अधिभोग का प्रकार कृषि/आवास fh हस्ताक्षर पटवारी ग्राम तहसील जिला दर्शाते हुए संलग्न करें	प्रपत्र — 4 5 Feb 2022 को श्री त्र) का निरीक्षण विशेष विवरण fgy Chanawada Girwa Udaipur I			

### 13. View genterat Forest Report.

Claim Request Detail Halka Patwari Forester Report Patta Report							
Tribal Area Development Department, Gover	Tribal Area Development Department, Goverment of Rajasthan						
≡ Signed_5_148304_484082_ForesterRep 1 / 1   - 90% +   🗊 🔊 🛓 🖶 🗄							
	वन विभाग प्रतिनिधि की रिपोर्ट						
	प्रपत्र — 6 नियम 12 (4) देखें						
श्री Mahendra Kumar Chouhan/Pa जिला Udaipur द्वारा अधिभोग में	adama Devi पिता ⁄ पति Sita Ram Chouhan ग्राम C ली जा रही वन भूमि का विवरण निम्न प्रकार है :–	hanawada ग्राम पंचायत तहसील Girwa					
1.वन खण्ड का ना	मः vh,vh						
2.कम्पार्टमेंट सं:	gh,gh						
3.अधिभोग में ली ग	ई वन भूमि का क्षेत्रफल : 67,67						
4.नजरी नक्शा	N/A						
5.नक्शो में दर्शाये र	गये बिन्दूओं के निर्देशांक						
बिन्द	अक्षांश (उत्तर)	देशान्तर (पर्व)					
1	24.303224469658186	73.73918852848364					
2	2 24.30260390730138 73.73887902742723						
3	24.30312417641186	73.73830817052206					
4	24.303224469658186	73.73918852848364					
5	24.303224469658186	73.73918852848364					
6	24-304-304-87-32/08-36-24 Deley 15/02/2021 16:32:40-5	73.73935474196405					
	24.30322	73.73918852848364					

#### 14. View generate Patta Report

Download Pages			
Claim Request Detail Halka Pa	atwari Forester Report Patta Report		
Tribal Area Developmen	t Department, Goverment of Rajasthan		
	4_484158_PattaReport 1 / 2   — 90% ·	- □ ♦	± 🖶 :
	भारत सरकार जनजातीय कार्य मंत्रा (अनूसूचित जनजाति और अन्य परम्परागत वन नि नियम 2008 का (नियम 8 अधिमोग के अधीन वन भूमि र	लय बासी (वन अधिकारों की मान्यता) (ज) देखे हे लिए हक दिनांक 15/02/2022	
1.	वन अधिकारों के धारक (को) का⁄के नाम (पति या पत्नि सहित)	Charles Review Date	
2.	पिता / माता का नाम	Children Okaniter	
3.	आश्रितों का नाम	Orizona Cara Cara Cara Cara Cara Cara Cara Ca	
4.	पता गाम		
6.	ग्राम पंचायत		
7.	तहसील / तालूका		
8. 9.	जिला अनूसूचित जनजाति/अन्य परम्परागत वन निवासी	Vdaipur           No	

Show 1	0 3731	65 OFFICER	Recommended		APPROVED BY	SDLC 3:16:06 PM	View	arch:
Г	3847	Block 29 Development Officer	Recommended		APPROVED BY	SDLC 10/8/2021 12:25:00 PM	View	
Req ID &	3857	29 Sub Divisional Officer	Recommended		APPROVED BY	SDLC 10/9/2021 11:27:51 AM	View	Action
	3857	70 District Forest Officer	Recommended		VB	10/9/2021 12:24:37 PM	View	
FRC-I/20 Date: 01	021 -09	06 Tribal Area Development	Recommended		VBV	2/8/2022 1:09:42 PM	View	Action
	4839	07 Collector	Pending			2/8/2022 1:12:42 PM	View	
Showing 1	to Click h	ere to upload files, if a	iny					
	DI	FRC recommendation	on 🔒					7
	Acti	on: *			Remarks: *	2		
	Ap	prove		~	Please Enter Ren	nark.		
CONTAC	г		_			3		
TOLL FREE M EMAIL ID : HE			View	w more info relat	ed to Claim Details	✓ Generate Esign Report	× Close	PANDEY ATJRAJASTHAN[DOT]K

### 15. Select Approve action, enter Remark and click on the 'Generate Esign Report' button.

16. Enter your Aadhar card number and check the checkbox and click on the **'Request OTP'** button.

eSign Service							
ASP Name	irsl	Transaction ID	a3af0aa3-4b29-453-bf0f-a72c99ea36b7				
Organization	RajCOMP Info Services Ltd.	Date & Time	16/02/202 11:32:17				
Enter Aad 2 I here fetching the	thaar Number / Virtual ID by providing my consent to the eSign details from UIDAI.	Service provider to us Cancel	e my Aadhaar nmber for				

17. Enter OTP which has been sent to the registered mobile number and click on the **'SUbmit'** button.

eSign Service											
ASP Name	irsl	Transaction ID	a3af0aa3-4b29-45e3-bf0f-a72c99ea36b7								
Organization	RajCOMP Info Services Ltd.	Date & Time	16/02/2022 11:32:17								
✓ I here fetching the	by providing my consent to the eSign details from UIDAI. Enter OTP 2 Submit OTP sent to the registered m	Cancel	e my Aadhaar number for								

	384729	Block Development Officer	Recommended			APPROVED BY SDLC	10/8/2021 12:25:00 PM	View		
Req ID & Da	385729	Sub Divisional Officer	Recommended			APPROVED BY SDLC	10/9/2021 11:27:51 AM	View		Action
	385770	District Forest Officer	Recommended			VB	10/9/2021 12:24:37 PM	View		
FRC-I/2021 Date: 01-09	483906	Tribal Area Development	Recommended			VBV	2/8/2022 1:09:42 PM	View		Action
	483907	Collector	Pending				2/8/2022 1:12:42 PM	View		
Showing 1 to	Click here	to upload files, if an	iy						Ŧ	Previous
	DL FF	RC recommendatior	' <b>1</b>		1		•		٦	
	Action:	*				Remarks: *	4			
	Reass	sign		~		Please Enter Remark.				
CONTACT				_			3			
TOLL FREE NUN EMAIL ID : HELF				Vie	w m	ore info related to Claim Details	s 🗸 Submit	× Clos	e	PANDEY ATJRAJASTHAN[DOT]G

### 18. If you select Reassign action ,enter Remark and click on the 'Submit' button.

### 19. If you select Reject action then select Action Reason and enter Remark and click on the Submit button,

CONTACT I TOLL FREE NUN EMAIL ID : HELF				View	more info related to Claim Detail	s 🗸 Submit	X Close	PANDEY ATJRAJASTHAN[I
	Please	e Enter Remark.		3		4	-	
	Remark	s: *						
	Rejec	t		~	Select		~	
Showing 1 to	Action:	*	1		Action Reason: * 2			
Date: 01-09	Click here DL FF	to upload files, if ar RC recommendatior	iy 1				*	Previo
FRC-I/2021	483907	Collector	Pending			1:12:42 PM	View	
	483906	Tribal Area Development	Recommended		VBV	2/8/2022 1:09:42 PM	View	
Req ID & D	385770	District Forest Officer	Recommended		VB	10/9/2021 12:24:37 PM	View	Action
	385729	Sub Divisional Officer	Recommended		APPROVED BY SDLC	10/9/2021 11:27:51 AM	View	
Show 10	384729	Development Officer	Recommended		APPROVED BY SDLC	12:25:00 PM	View	arch:

# 2. FRA Registration And Role Mapping.

- 1. Open this link on web browser <a href="http://fra.rajasthan.gov.in/">http://fra.rajasthan.gov.in/</a>
- 2. Click on Apply For FRA Act .



3. Click on Apply For FRA Act .



4. If applicants have SSO ID then click on Yes otherwise click on No and login SSO ID.



5. Click on the FRA Registration and Role Mapping.

🖵 My Dashboard	Home / My Dashboard						
🖵 Forest Rights Act	Total Claims	Total Claims		Total Claims		Total Claims	
Claim List     FRA Registration & Role     Mapping	Received 44	Approved 23	ĘŶ	Rejected 22		Pending 1	6
<ul> <li>Claim Request Report</li> <li>Claim Request Summary</li> </ul>	Alert Panel		Aging Report				4
Report	<ul> <li>वनवासियों को अधिकार देने के लिये तीन महीने त में चलेगा अभियान</li> </ul>	क छह चरणों	Pending > 10 Days	Pending > 30 Days	Pending > 60 Days		
	<ul> <li>विश्व आदिवासी दिवस पर मुख्यमंत्री करेंगे वर्चुअल 256.18 करोड़ के लोकापर्ण एवं शिलान्यास। उदयपुर मं पहली जनजाति हॉकी अकादमी। वनाधिकार का नवीन ग</li> <li>अनुसूचित जनजाति और अन्य परम्परागत वन निव अधिकारो की मान्यता) संशोधित नियम 2012</li> </ul>	लोकापर्ण। में प्रदेश की पोर्टल लॉन्च। गसी (वन	Claim Req. Id	Ctaim Type	No record found	Claimant Name	

#### 6. Add New user.

Dashbo	ord								Add New User
FRA Re	gistration & Role	Mapping							
Designati	on / पद		District / जिला	ſ					
Select-	-		Select				✓ Submit Reset		
Show 10	✓ entries						Search:		
SNo. 11	Name 🌐	SSOID 11	Designation 11	District 11	Tehsil <sup>†↓</sup>	Block 1	Gram Panchayat	Status	Action
28	enugligationer Citit	6334	GramSabha	Udaipur	Girwa	Girwa	Amarpura		ß
27	Custometry	C./48.00000000000000000000000000000000000	GramSabha	Udaipur	Girwa	Girwa	Khajoori	2	ď
26		5792	GramSabha	Udaipur	Girwa	Girwa	Bujada, Dewali	<b>v</b>	ß
25		993	GramSabha	Udaipur	Girwa	Girwa	Matoon	<b>V</b>	ß

7. Enter SSO ID and Select Role, District, Tehsil, Block, Gram Panchayat, Village and FRA Permission and click on the **Submit** button.

Dashbord	Add User		×	Add New User
FRA Registra	SSO ID *	Role *	District*	
Designation / प		Select	Select 🗸	
Select	Tehsil *	Block:*	Gram Panchayat*	
	None selected 🔻	None selected 🝷	None selected 🝷	
Show 10	Village *	FRA Permission*		
	Select	Delete FRA Permissiion 🗸		
SNo. <sup>T↓</sup> Nai			Submit	tatus <sup>TI</sup> Action <sup>TI</sup>
3 Bh				ď

8. Filter Designation list by District. Select Designation and District and click on Submit button

Dashbo	ord								A	ld New User
FRA Reg	istration & Role	Mapping								
Designatio	on / पद	1	District / जिला Select		2		Submit Rese	et		
Show 10	✓ entries							Search:		•
SNo. 11	Name 🕕	<b>SSOID</b> <sup>↑↓</sup>	Designation 11	District 1	Tehsil 🗍	Block 🗍	Gram Panchayat	11	Status 👭	Action $\uparrow\downarrow$
28			GramSabha	Udaipur	Girwa	Girwa	Amarpura		<b>V</b>	ß
27	California (in Francis		GramSabha	Udaipur	Girwa	Girwa	Khajoori		<b>V</b>	ď
26		STATE AND ADDRESS OF	GramSabha	Udaipur	Girwa	Girwa	Bujada, Dewali		<b>V</b>	ď
25		<b>93</b>	GramSabha	Udaipur	Girwa	Girwa	Matoon		7	ď

9. Edit user Designation Details and Permission .

Dashb	ord								A	dd New User
FRA Re	gistration & Role	Mapping								
Designati	on / पद		District / जिला							
Select		•	Select				✓ Submit Reset			
Show 10	) 🗸 entries						Search	:		
<b>SNo.</b> 14	Name †↓	SSOID 11	Designation 1	District 1	Tehsil 🌐	Block 11	Gram Panchayat	ţ1	Status 🌐	Action 1
28	Site of the second s	<b>*****************</b> 34	GramSabha	Udaipur	Girwa	Girwa	Amarpura		~	ď
27	-	<b>0.005 (010000 00</b> 331	GramSabha	Udaipur	Girwa	Girwa	Khajoori		7	ď
26	-igniland Spalars	<b>0.000 (000) 100</b> 792	GramSabha	Udaipur	Girwa	Girwa	Bujada, Dewali		~	ď
25		993	GramSabha	Udaipur	Girwa	Girwa	Matoon		<b>V</b>	ß

10. Select Role, District, Tehsil, Block, Gram Panchayat, Village and FRA Permission and click on the **Submit** button.

Dashbord	Edit User			×	Add New User
FRA Registra	SSO ID *	Role *	District*		
Designation / प	**************	[ GramSabha ] GramSabha 🔹 🗸	Udaipur	~	
Select	Tehsil *	Block:*	Gram Panchayat*		
	None selected 🝷	None selected *	None selected • 1		
Show 10	Village *	FRA Permission*			
	Select 🗸	Grant FRA Permission			
SNo. <sup>T↓</sup> Nai			Submit Clos	e	tatus T Action T
3 Bh					ď
2					

# 3. Claim Request Report.

- 1. Open this link on web browser <a href="http://fra.rajasthan.gov.in/">http://fra.rajasthan.gov.in/</a>
- 2. Click on Apply For FRA Act .



3. Click on Apply For FRA Act .

	Apply For FRA Act	🕇 Home   🌐 FRA
	Minimum Documents required:	
Fore	2.ForestDweller Evidence	FRA)
Forest Rights Act	APPLY FOR FRA	Apply For FRA Act
Application Status	CLOSE	Contact Details

4. If applicants have SSO ID then click on **Yes** otherwise click on **No** and login SSO ID.



5. Click on the Claim Request Report.

☐ My Dashboard	Home / My Dashboard							
Forest Rights Act     Claim List	Total Claims Received 44	TO,	Total Claims Approved 23		Total Claims Rejected 22		Total Claims Pending 1	J
FRA Registration & Role Mapping Claim Request Report	Alert Panel			Aging Report				
Claim Request Summary Report FRA Rules Book	<ul> <li>क वनवासियों को अधिकार</li> <li>में चलेगा अभियान</li> </ul>	देने के लिये तीन महीने तब	० छह चरणों	Pending > 10 Days	Pending > 30 Days	Pending > 60 Days		
	विश्व आदिवासी दिवस पर 256.18 करोड़ के लोकापर्ण ए पहली जनजाति हॉकी अकादम	र मुख्यमंत्री करेंगे वर्चुअल व वं शिलान्यास। उदयपुर में त्री। वनाधिकार का नवीन पं	त्तोकापर्ण। प्रदेश की ोर्टल लॉन्च।	Claim Req. Id	Ctaim Type	No record found	Claimant Name	
	🖝 अनुसूचित जनजाति और अधिकारो की मान्यता) संशोधि	अन्य परम्परागत वन निवा त नियम 2012	सी (वन					

6. Select Claim Type, District, Block, Gram Panchayat, Village, Mode, From Date and To Date and Click on the **Submit** button.

Report : Claim Requ	iest	_				
Claim Type	District	1	Block		Gram Panchayat	
Select	✓Select	~	Select	~	Select	~
Mode	F	From Date:		To Date		
All	~	mm/dd/yyyy		mm/dd/yyy	у	
					2 5	ubmit Reset

# 4. Claim Request Report Summary.

- 1. Open this link on web browser <a href="http://fra.rajasthan.gov.in/">http://fra.rajasthan.gov.in/</a>
- 2. Click on Apply For FRA Act .



3. Click on Apply For FRA Act .

	Apply For FRA Act	🏦 Home   🌐 FRA		
Fore	Minimum Documents required: 1.Schedule Tribe Evidence 2.ForestDweller Evidence 3.Member Evidence document	FRA)		
Forest Rights Act	APPLY FOR FRA	Apply For FRA Act		
Application Status	CLOSE	Contact Details		

4. If applicants have SSO ID then click on Yes otherwise click on No and login SSO ID.



5. Click on the Claim Request Summary Report.

🖵 My Dashboard	Home / My Dashboard							
🖵 Forest Rights Act	Total Claims	10	Total Claims		Total Claims		Total Claims	
> Claim List	Received 44	Ver la	Approved 23	ĒŶ	Rejected 22	×	Pending 1	6 E
FRA Registration & Role > Mapping						-		
Claim Request Report     Claim Request Summary	Alert Panel			Aging Report				43
Report	<ul> <li>वनवासियों को अधिकार देने</li> <li>में चलेगा अभियान</li> </ul>	ने के लिये तीन महीने तक	छह चरणों	Pending > 10 Days	Pending > 30 Days	Pending > 60 Days		
			_	Claim Req. Id	Claim Type	Date	Claimant Name	
	<ul> <li>विश्व आदिवासी दिवस पर मुख्यमंत्री करेंगे वर्चुअल लोकापर्ण।</li> <li>256.18 करोड के लोकापर्ण एवं शिलान्यास। उदयपर में प्रदेश की</li> </ul>				No record found			
	पहली जनजाति हॉकी अकादमी।	वनाधिकार का नवीन पो	र्टल लॉन्च।					
	🖝 अनुसूचित जनजाति और अ अधिकारो की मान्यता) संशोधित f	न्य परम्परागत वन निवार्स नियम 2012	री (वन					

6. Select Claim Type, District, Block, Gram Panchayat, Village and Click on the **Submit** button.

Claim Request Summary Report								
Claim Type District 1		1	Block		Gram Panchayat			
Select	~	Select	~	Select	~	Select	~	
						2	Submit Reset	